

Suggestions and Outcome of the Visit of IQAC Team to different Institutional Resources and Departments

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Dear All

Outcome of the Visit of IQAC Team to different Institutional Resources and Departments

- Visit to Accounts, Administration and Library Section is scheduled during June 03-07, 2019
- Department of English has requested to reschedule the IQAC team visit after June 20, 2019
- Campus/Building Maintenance Committee to complete the repair and maintenance of the Institutional resources (wherever required) before July 15, 2019

Visit to Hostel on May 20, 2019

Documents which need to be made available by June 10, 2019

- Printout of all purchases made through GEM
- Audited Balance Sheet for the year 2018-2019
- All Bills, Vouchers to be pasted in the register like in Accounts Section
- All Notices/Circulars/Correspondences with Students to be arranged in an orderly manner
- Details of Orientation Program for last three years to be included in the presentation
- Hostel Employees ID Cards to be renewed

Suggestions for Improvement

- Career Counselling Sessions to be organized
- Gymnasium Facilities to be made available to Hostel Students during 07 am to 08:30 am under supervision of Gym Instructor to be appointed by Sports Committee.
- Media Coverage to be strengthened
- On Call Medical Services to be strengthened and MoU with nearby Hospital should be in place.
- Library resources to be strengthened on Ground Floor of Hostel.
- Repair of Walls etc wherever necessary.
- Replacement of Plastic Cover Sheet on the terrace.
- Display of Anti-Ragging Committee Members with details
- Faculty members should update their faculty homepage before June 24, 2019
- Warden (BH & GH) should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

Visit to Department of Botany on May 20, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.
- Stock Verification Report for Last FIVE Years
- Completed Stock Register with signature and stamp of all previous teacher-in-Charges wherever necessary

Suggestions for Improvement

- Precautions and Safety rules to be displayed in Labs.
- Coding of equipment needs to be completed before June 10, 2019
- Plumbing and Paint work in labs. is pending.
- Register lab regarding usage of Research Lab should be created from June 01, 2019.
- Instruction Manual for usage/operation of Equipments available in Research Lab. to be placed along with the equipment.
- Cleanliness of Equipments in Research Lab. to be strengthened.
- Faculty members should update their faculty homepage before June 24, 2019
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.
- Faculty members should apply for Research Projects from different funding agencies.

Visit to Sports Facility on May 20, 2019

Documents which need to be made available by June 10, 2019

- Stock Verification Report for Last FIVE Years
- List of Write-off equipments etc alongwith MoM of College GB
- Annual Report of in-house Sports Activities of last FIVE Years.
- Minutes of Meeting of Sports Committee of last FIVE years
- Calendar of in-house sports Activities for the Year 2019-2020 to be organized by sports committee.

Suggestions for Improvement

- Shifting of Relation chair to Gymnasium
- Coding of sports equipment to be strengthened
- 50 flower pots to be placed at different locations in the sports block.
- Installation of LCD Projector for discussion etc. in the meeting room alongwith few chairs and tables.
- Appointment of Gymnasium Instructor and making Gym fully functional before July 21, 2019
- Formation of Sports Council from July 2019.
- Galleries and walls to be decorated with details of famous Indian Sportsman and College Alumni.

- Proper Display of achievements of Students of the college in various sports competition held at University, State, National and International levels.
- Toilets to be locked after 05 pm.
- Repair of Toilets and Walls etc in the sports utility block to be completed before July 15, 2019.
- Installation of Water Cooler and High Fencing NET in the Ground
- Collaboration with nearby Colleges of DU and other institutions for sharing sports resources.

Visit to Computer Centre on May 21, 2019

Documents which need to be made available by June 10, 2019

- Stock Verification Report for 2018-2019
- Duly signed and stamped Stock Register (NR, Student Society and DU equipments i.e. laptops).

Suggestions for Improvement

- Creation of Partition for Staff and Storage
- Convener-ICT Centre should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

Presentation of Student Activity Board on May 22, 2019

- Lot of Student society committee members haven't given the details of activities held during last 5 years therefore, the presentation by SAB-Convener is rescheduled for last week of July 2019.
- From July 2019, convener of all student society committee shall submit the report of activities with photos to the Convener- SAB in the month of November and March every year.
- Convener of all student society committee's will submit Attendance records of all students participating in different events alongwith participation certificates etc every month and not at the end of the semester.
- SAB-Convener shall hold a meeting before June 10, 2019 with all conveners of student society committee's to finalize the Calendar of Activities of the SAB.

Visit to Department of Zoology on May 24, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Installation of steel plates on the floor, Shifting of Electrical points before July 15, 2019.
- Register lab regarding usage of Research Lab should be created from June 01, 2019.
- Instruction Manual for usage/operation of Equipments available in Research Lab. to be placed along with the equipment.
- Precautions and Safety rules to be displayed in Labs.
- Coding of equipment needs to be completed before June 10, 2019
- Write off of certain non-functional equipments (which are beyond repair) following University rules.
- Faculty members should update their faculty homepage before June 24, 2019
- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.
- Faculty members should apply for Research Projects from different funding agencies.

Visit to Department of Chemistry on May 28, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Installation of Fume Hoods in Labs.
- Register lab regarding usage of Research Lab should be created from June 01, 2019.
- Instruction Manual for usage/operation of Equipments available in Research Lab. to be placed along with the equipment.
- Precautions and Safety rules to be displayed in Labs.
- Coding of equipment needs to be completed before June 10, 2019
- Write off of certain non-functional equipments (which are beyond repair) following University rules.
- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

Visit to Department of Electronics on May 28, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Precautions and Safety rules to be displayed in Labs.
- Write off of certain non-functional equipments (which are beyond repair) following University rules.
- Faculty members should update their faculty homepage before June 24, 2019
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.
- Faculty members should apply for Research Projects from different funding agencies.

Visit to Department of Physics on May 30, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.
- Stock Verification Report for Last FIVE Years

Suggestions for Improvement

- Precautions and Safety rules to be displayed in Labs.
- Write off of certain non-functional equipments (which are beyond repair) following University rules.
- Faculty members should update their faculty homepage before June 24, 2019
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.
- More Faculty members should apply for Research Projects from different funding agencies.

Visit to Department of Mathematics on May 30, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Department should launch it's e-magazine from July 2019
- Formalize Department's initiative of PG, Entrance Exam Coaching to students
- Faculty members should update their faculty homepage before June 24, 2019
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.
- Faculty members should apply for Research Projects from different funding agencies.

IQAC meeting with Department of Computer Science on May 30, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- As Department is sharing one of its lab with other Departments and no. of desktop computers are insufficient in view of EWS expansion. Therefore, at least 80 desktop computers should be procured on an urgent basis for smooth conduct of practicals and labs. from July 2019.
- Faculty members should update their faculty homepage before June 24, 2019
- Faculty members should apply for Research Projects from different funding agencies.
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

IQAC meeting with Department of Commerce on May 31, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Faculty members should update their faculty homepage before June 24, 2019
- Faculty members should apply for Research Projects from different funding agencies.
- Revival of INITIATIVE Journal from July 2019.
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

IQAC meeting with Department of Management Studies on May 31, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Faculty members should update their faculty homepage before June 24, 2019
- Faculty members should apply for Research Projects from different funding agencies.
- Department should use its Industry-Corporate Fund in an effective manner from July 2019.
- Alumni Details to be strengthened as it is USP of the Department.
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- TIC should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

IQAC meeting with Department of Social Sciences and Humanities on May 31, 2019

Documents which need to be made available by June 10, 2019

- Revised Departmental SSR and PPT on the basis of the recommendations, suggestions made during the visit.

Suggestions for Improvement

- Faculty members should update their faculty homepage before June 24, 2019
- Faculty members should apply for Research Projects from different funding agencies.
- Alumni Details to be strengthened.
- Department should launch its e-newsletter/magazine.
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- TIC/Coordinator should complete any kind of repair, maintenance work (electrical, civil etc) on or before June 30, 2019.

With regards

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